



# COMMUNITY FOUNDATION *of* SOUTHWEST KANSAS

## GRANT AGREEMENT ~ 2008

~ ***PLEASE READ CAREFULLY AND SIGN*** ~

The Community Foundation of Southwest Kansas (Foundation) requires that the grant recipient execute this funding agreement prior to the disbursement funds.

***Grant recipients agree to:***

- I. Use the name of the Community Foundation of Southwest Kansas in connection with funded or partially funded projects that relate this grant award.
- II. Permit publication of the name of the organization receiving the grant in:
  - A. Newspapers and other media
  - B. The Foundations Annual report and newsletters
  - C. Cooperate with the Foundation in other request involving public relations.
- III. Provide the Foundation with a progress report or update on the funded or partially funded project within six months of receiving the grant. (Photographs are always appreciated.)
- IV. At no time shall funds from this grant be use to carry on propaganda or attempt to influence legislation within the meaning of IRS Code section 4945; or, influence the outcome of any specific public election; or, to carry on directly or indirectly any voter registration drive.
- V. All funds shall be used for charitable purposes; and, reasonable records of expenditures relating to this grant will be kept and made available upon request.
- VI. The Community Foundation request that the Foundation's logo be used in conjunction with your organization's press releases, newsletters and other publications that reference this grant. A camera ready PMT is enclosed.
- VII. The Community Foundation request that the grant recipient prepare and present to the local newspaper a press release detailing the grant recipients program and acknowledging the funding or partial funding from the Foundation. Please forward newspaper clippings to the Foundation.
- VIII. Failure to abide by any or all the Grant Agreement terms, listed above, could result in a request from the Foundation for the return of the granted funds.

X \_\_\_\_\_  
NAME OF THE ORGANIZATION

X \_\_\_\_\_, \_\_\_\_\_  
SIGNATURE OF AUTHORIZED AGENT DATE

X \_\_\_\_\_  
Print AUTHORIZED AGENTS NAME



COMMUNITY FOUNDATION *of* SOUTHWEST KANSAS  
2008 GRANT APPLICATION

Return completed form and requested attachments.  
Please use this sheet as the cover page for your project proposal.

Date: \_\_\_\_\_

Requesting Organization: \_\_\_\_\_

Project Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Year Incorporated: \_\_\_\_\_

Total Cost of the Project \$ \_\_\_\_\_ Amount Requested \$ \_\_\_\_\_

Contact Person for this project is: \_\_\_\_\_, e-mail: \_\_\_\_\_

- Attach a detailed budget for this project.
- Nonprofit organizations need to attach the IRS determination letter.
- Nonprofit organizations, attach a copy of IRS form 990 – Tax Return. Other organizations, attach the most recent financial statement.
- Summary of the proposed project. Please note the desired outcome of your project. Use attached pages if so desired (maximum of 100 words).
- Grant Applications are due no later than 10/01/08.
- The grant application is designed to be photo-copied, feel free to do so.

 \_\_\_\_\_

Managing Director's signature

\_\_\_\_\_  
Please Print Name

 \_\_\_\_\_

Board Chair's signature

\_\_\_\_\_  
Please Print Name

*Lighting the way for future generations*